



Heathfield Junior School

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EXECUTIVE HEADTEACHER – Mr Paul Clayton

29 June 2020

Parents/Carers of Years, 4, 5 & 6 Pupils

Dear Parent/Carers

Residential Journeys – Bushcraft, Isle of Wight and PGL Osmington Bay

I would like to begin by saying thank for your patience regarding this year’s residential school journeys. After much discussion with the companies involved we have now reached a decision.

Owing to the impact and uncertainty about COVID 19 we are cancelling all journeys. As you know we changed the dates of the journeys hoping that, given time, the children would be able to attend safely without restrictions or worry for families. At this moment that seems most unlikely.

We are aware that the children will be disappointed but I think you will all agree that this is the best course of action in the circumstances.

I am pleased to inform you that the Governors have agreed a full refund of any monies you have paid for the school journeys. We now need all parents to provide their bank details to enable us to process the refund direct to your bank account.

Please therefore complete and return the slip below. We will do all we can to ensure you receive your refund by the end of this term.

Christine Bhika
Office Manager

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RESIDENTIAL JOURNEY REFUND 2020

Name of Pupil Class

I hereby request a full refund of my payment for the cancelled residential journey.

Please make a direct payment using the bank details below.

I would prefer a cheque and have completed the ‘Account Name’ for the cheque to be made payable to. YES / NO

Account Name

Account Number Sort Code

These bank details will be destroyed as soon as the payment has been processed.

Signed Date