



Heathfield Schools' Partnership

SCHOOL MEALS SUPERVISORY ASSISTANTS (SMSAs)

£2,640 - £2,643 per annum

Required to work 6.25 hours per week for 38 weeks per year term time only.

Times to be worked may be any of the following:

Reception Classes: 11:25 – 12:40 (1.25 hour)

Key Stage 1 Classes: 11:50 – 13:05 (1.25 hour)

Lower Key Stage 2 Classes: 12.15-1.30 (1.25 hour)

Upper Key Stage 2 Classes: 12.30- 1.45 (1.25 hour)

We are looking for dedicated people whose responsibility it is to oversee children from the age of 4 to 11 during the lunchtime period.

We welcome applicants who:

- can supervise children in the school building and on the playground (during all weather conditions), ensuring their safety
- will be actively involved in play and leading children's games
- can monitor behaviour during lunchtime and report on incidents verbally and in writing
- can intervene in children's disputes and help to resolve them effectively
- have a caring attitude.

Closing Date 12 noon Tuesday 23rd May 2017.

Completed applications to be returned to Justine Fisher, either at the infant school office or via email to info@heathfield-inf.richmond.sch.uk

CVs will *not* be accepted.

Heathfield Schools' Partnership is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults, and expects all staff and volunteers to share this commitment – all post holders are subject to enhanced Disclosure and Barring Service check and satisfactory references.