

TUE 8 JAN 2019 to FRI 15 FEB 2019
SCHOOL MEALS
29 DAYS = £63.80 for this half term



Cheques made payable to HEATHFIELD JUNIOR SCHOOL. No post-dated cheques accepted. Please write child's name and class on the back of all cheques.

In an envelope with first and surname, class and what's inside PLEASE.

Please let the office have ONE WEEK NOTICE of any change to meal requirements.

You may, still pay for one week **IN ADVANCE**, [11.00]. However, it is important that meals are paid for on the **FIRST DAY** that your child requires a meal usually Mondays. **MEALS MUST BE PAID FOR IN ADVANCE.** PLEASE SEE BELOW FOR PAYMENT POLICY DETAILS.

POLICY FOR PAYMENT OF SCHOOL MEALS

Owing to the arrears that have accumulated in the past, we now have to implement the following policy:

- Written statements/texts will be sent home on a regular basis if any debts are accumulating.
- If a **family's** account goes into arrears by £30.00 or any debt continues for more than two months school meals will no longer be provided.
- When the arrears are cleared in full the meals can resume.
- Payment schemes will be available.

It has always been policy that meals are paid for in advance, on the first day of the week, month or half term. If you have any query or difficulty with payment of this amount, please let us know and we will endeavour to help.

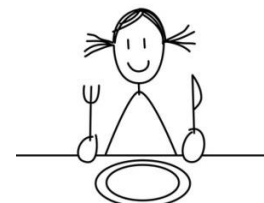
- PLEASE CHECK FOR DEBIT / CREDIT BALANCE AND ADJUST ACCORDINGLY -
SCHOOL MEALS ORDER Spring 1

I should like my child to have school meals and I will send DINNER MONEY on the FIRST DAY my child attends school [ie Monday] I understand the cost of a meal is [£11.00 per week] **£63.80** this half term.

NAME CLASS

SPECIAL DIET

The school must be informed of any food allergies.



TOTAL ENCLOSED £.....