

## The Club

We are a non-profit making organisation, which is run and managed by the **Heathfield Schools' Partnership** to provide term-time out-of-school care for the children of Heathfield Infant and Junior School's.

## Our Aims

The Club is a place where your child can relax, play and learn. The leader of The Club along with the play leaders will plan and deliver a variety of age appropriate activities that engage and interest the children. There will also be an opportunity to complete homework if parents wish.

## The Management Team

We consist of the Head of the Infant School, Mrs Helen Child and Miss Kasia Michalska, Club Manager who are supported by The Executive Headteacher and Governing Body of Heathfield Schools' Partnership.

## Payment and Booking

One weeks' notice of the days required must be given or a place may not be available. Regular places can be booked for a half term/entire term if you wish to.

Payment must be paid in advance either by cash at the Infant school office, online or by childcare vouchers.

'Ad-hoc' bookings made after 11.00am on the day required will be charged at £3.50 per session, per child.

There is a late fee charge of £20.00 for when children are not collected by 6.00pm. If a child is collected late three times in a year, they will no longer be able to attend the club.

## How to Register and Book

To register: registration forms are available from the Infant School office.

To book please call or text mobile 07484510907 or email [theclub@heathfield-inf.richmond.sch.uk](mailto:theclub@heathfield-inf.richmond.sch.uk)

Breakfast consists of a variety of cereals, fruit and toast.

A healthy light meal is prepared and served at 4.45pm.

## Prices – per child

Breakfast 7.30am – 9.00am	£6.50
Afterschool until 4.45pm (no meal)	£6.50
Afterschool until 6.00pm (includes a meal)	£12.50
Afterschool 4.30pm–6.00pm (After a club)	£8.50
Breakfast & Afterschool (includes a meal)	£15.50
Late Booking Fee (booked after 11.00am)	£3.50
Late Collection Fee (after 6.00pm)	£20.00

## Additional Charges

If you would like to cancel a pre-booked session, please ensure you inform us with a minimum 24 hours notice, otherwise we will charge you the full cost of any unused sessions.

**The Heathfield Schools' Partnership  
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Twickenham  
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TW2 6EN**

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Mobile: 07484510907**

**Email:  
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*Before and After School Care*

