

Heathfield Schools' Partnership

Person Specification

This school is committed to safeguarding and promoting the welfare of the children and expects all staff and volunteers share this commitment.

Selection decisions will be based on the criteria outlined in this form. At each stage of the process an assessment will be made by the appointment panel to determine how far the criteria have been met. Candidates who do not meet the essential criteria will not be considered.

Criteria should be addressed on the application form. Criteria will be further tested later in the process through interview.

When completing your statement of application you should ensure that you provide supporting evidence of how you meet the criteria through reference to work or other experience.

JOB PURPOSE

To maintain a clean and hygienic environment for all users of the school by cleaning classrooms, corridors, offices, toilets and other areas of the school to the required standard

Skills

	Essential	Desired
Competence Summary (knowledge, abilities, skills, experience) <ul style="list-style-type: none"> Ability to use hoovering & mopping equipment Ability to clean surfaces with equipment provided Ability to empty bins and remove to a bin area Ability to clean toilets Ability to relate well to adults and children 	✓	
Ability to work in any part of the buildings associated to Heathfield Schools' Partnership	✓	
Ability to follow instructions e.g. work related and fire evacuation	✓	

Confidentiality

	Essential	Desired
Matters relating to individual children, their behaviour or their families must not be discussed with anyone other than the head, deputy or school business manager.	✓	

Other Contractual Requirements

	Essential	Desired
Required to work 45 weeks per year, no leave to be taken during term time	✓	
Participate in training and development activities as required, including training in safeguarding.	✓	