



Heathfield Junior School

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EXECUTIVE HEADTEACHER - Mr Paul Clayton

Dear Parents

Responsible Use of the Internet

As part of the school's development of computing skills, we offer pupils supervised access to the internet. Pupils will research information from museums, libraries, news providers and suitable websites as part of their programme of learning.

Before being allowed to use the internet, all pupils must obtain parental permission. You should sign the appropriate section on the contact form. The Rules for Responsible Internet Use are on the reverse of this letter. Please read these rules with your child and ensure your child signs (on the contact form) to confirm he/she agrees to comply with the school rules on this matter.

Although there have been concerns about pupils having access to undesirable materials, we are taking positive steps to reduce this risk. The school operates a filtering system that blocks access to known inappropriate materials. All our screens are in public view and, as stated above, access will be supervised. However the nature of the internet makes it impossible to ensure that all inappropriate material is blocked.

Yours sincerely

Miss N Ginman
Computing Subject Leader

Rules for Responsible Internet Use

In school computers and laptops are installed with Internet access to help our learning. These rules will keep us safe and help us to be fair to others.

- I will not access other people's files;
- I will use the computers for school work and homework;
- I will not bring in data from outside school unless I have been given permission;
- I will ask permission from a member of staff before using the internet;
- I will not use e-mail within school;
- I will never arrange to meet someone or give any personal information over the internet (name, address, telephone number, name and address of school, bank or credit card details);
- I will report any unpleasant material or messages sent to me. I understand this report would be confidential and would help protect other pupils and myself;
- Posting anonymous messages and forwarding chain letters is forbidden;
- I understand that the school may check my computer files and will monitor the internet sites I visit.

If you intend to develop a website of your own, or you already have one, make sure the content is checked by your parents or carers and by school staff.

School

The school will supervise all internet access. All internet access will be via the filtering system operated both centrally by our internet provider and locally at the school site.