



Heathfield Junior School

Admission / Emergency Contact Form

The information given below will be maintained on the school's database to which no unauthorised person shall have access and will be subject to strict control under the General Data Protection Regulation (GDPR) 2018. Our Privacy Policy is available online

www.heathfieldschoolspartnership.org/federation/docs/policy/hsp-gdpr-privacy-notice-for-pupils-data-may-2018.pdf

Child's Details	
Surname:	Date of Birth:
First Name:	Boy Girl Please circle
Known Name:	Previous Surname (if any):
Address:	
Postcode:	

Adult Contacts (Parent/Guardian) 1 st	
Name:	
Relationship to child:	
Address (if different to child):	
Home telephone no:	
Mobile no:	
Work Telephone no:	
Email address*:	
Name:	2 nd contact
Relationship to child:	
Address (if different to child):	
Home telephone no:	
Mobile no:	
Work Telephone no:	
Email address*:	

* If you supply an email address, we will only use this to send you information from the school. We won't share your information with any other organisations for marketing, market research or commercial purposes, and we don't pass on your details to other websites.

Internet Use and Responsibility [pupil]

I have read the Rules for Responsible Internet Use and as a school user of the internet I agree to comply with these rules on its use. I will use the network in a responsible way and observe all the restrictions explained to me by the school.

SIGNED PUPIL

Additional Information

First language of child:	First language of parents:
Language spoken at home:	Does your child speak English? YES/NO
Child's Religion:	
Has either parent served in the UK military/armed forces – now or in the last 3 years YES/NO	
Is your child in receipt of an Educational Health Care Plan (EHCP)? YES/NO If yes, please give details below:	
Is there any other information that you feel it would be helpful for the school to know in order to look after your child? This may be diet related, personal or family related issues that we might need to know.	
We serve non-halal meat for our school lunches. Please confirm whether your child is allowed to eat non-halal meat.	
My child can eat non-halal meat:	YES / NO* * delete as necessary
My child is vegetarian:	YES / NO*
My child is entitled to free school meals [proof required]	YES / NO*
Please give details of any other foods that your child cannot eat due to allergies or religious reasons:	

Parental Consent

Please indicate, by circling as necessary that you are giving permission for the following:

School Trips

- I agree to my child participating in off-site trips and activities YES / NO
- Receiving first aid or urgent medical treatment on and off-site YES/NO
- Visiting places of worship off site. YES/NO

Photographs/Videos

- I am happy for my child's photograph/video to be used within school premises YES / NO
- I am happy for my child's photograph/video to be used in the school publications YES / NO
- I am happy for the school to use my child's photograph/video on the school website ¹ YES / NO
- I am happy for the school to use my child's photograph in the press, i.e. local newspapers ¹ YES / NO

¹ A child's name will never be attached or associated with a press photograph

If you change your mind at any time, you can let us know by emailing office@heathfield-jun.richmond.sch.uk or by writing a letter and handing it in at the school office.

ETHNIC BACKGROUND RECORD FORM
(Based on the National Population Census ethnic categories)

Ethnic background is not the same as nationality or country or birth

Please study the list below and tick one box only to indicate the ethnic background of the child named overleaf.

We are required by law to provide the information you give in this section to the DfE.

White

- British/English/Welsh/Scottish/Northern Irish
- Irish
- Gypsy or Irish Traveller
- Any other White background, please describe

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Mixed/Multiple Ethnic Groups

- White and Black Caribbean
- White and Black African
- White and Asian
- Any other mixed/multiple background

.....

Other Ethnic Group

- Arab
- Any other ethnic background, please describe

Asian/Asian British

- Indian
- Pakistani
- Bangladeshi
- Chinese
- Any other Asian background, please describe

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Black/African/Caribbean/ Black British

- Caribbean
- African
- Any other black background, please describe

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Signed _____

Relationship to child _____

Print Name _____

Date _____

PLEASE MAKE SURE YOU LET THE SCHOOL OFFICE KNOW OF ANY CHANGES TO ANY INFORMATION PROVIDED ON THIS FORM